

Professional Certificate in Alternative Dispute Resolutions (Mediation)

替代爭議解決(調解)專業證書

Programme code: 173-40190

3rd Intake



資歷架構
Qualifications
Framework



Pathway to Accredited General Mediator

Mediation is one of the cost-effective alternative dispute resolutions that has become increasingly common in Hong Kong since the Civil Justice Reform in 2009.

Aims and objectives



This 100-hour pioneering programme aims to enable participants to obtain comprehensive and all-rounded professional knowledge, skills, processes and procedures of alternative dispute resolutions (ADR). In particular, it comprises an enhanced practical and professional training module on mediation so as to facilitate participants to become a competent Accredited General Mediator in settling various kinds of workplace and organizational conflicts and disputes.




Programme Features

- A unique programme with 30-hours training in mediation skills practices, in which 16-hours in 4:1 participant to facilitator ratio.
- Hands-on opportunities to engage in mediation and acquire the skills to reach a resolution through case studies, role plays, group discussion and on-going feedback
- Instructed and supervised by experienced mediation practitioners from Hong Kong Mediation and Arbitration Centre (HKMAAC).
- Become "Accredited General Mediator" of HKMAAC upon successful completion of the programme.

The programme comprises of 3 modules in a total of 100 contact hours :

Mediation – Theory and Practice (MTP) 	40 hours
Introduction to Alternative Dispute Resolutions (ADR)	30 hours
Advanced Practical Training for Mediator Qualifying Examination (APT) 	30 hours

 CEF Reimbursable Modules

Medium of Instruction

Classes are conducted in Cantonese, supplemented by English terminology. Programme materials will be in English or Chinese.

Assessment and Award

"Mediation - Theory and Practice (MTP)" and "Introduction to Alternative Dispute Resolutions (ADR)" are assessed by a combination of coursework and written examination. "Advanced Practical Training for Mediator Qualifying Examination (APT)" is assessed by a practical examination, Mediator Qualifying Examination (MQE), in which participants are required to mediate two simulated mediation cases (2 hours each) in Cantonese.

Participants who have obtained an overall mark of 50% for MTP and ADR and obtained a pass in APT with a minimum of 80% attendance in each module will be awarded Professional Certificate in Alternative Dispute Resolutions (Mediation) by CityU SCOPE.

Membership

Graduates who hold "Professional Certificate in Alternative Dispute Resolutions (Mediation)" granted by CityU SCOPE are deemed as passing the Mediator Qualifying Examination (MQE) of HKMAAC and will be awarded the "Accredited General Mediator" by HKMAAC as a certification for professional mediation practice.

Graduates are eligible to apply for Membership of HKMAAC. For details, please visit HKMAAC's website at: www.hkmaac.org

Admission Requirements

Applicants should meet the following criteria:

- (i) Degree holders or above in any disciplines from recognized tertiary institutions or equivalent; or
- (ii) Non-degree holders with a minimum of 3 years of managerial experience in relevant areas such as law, financial consultancy, engineering, construction, surveying, human resources, social work, education will be considered on an individual basis.

For (ii), applicants may be asked to state in English, the reason and the perceived benefits for applying to the programme. In addition, they may be required to attend an admission interview.

Exemption

Exemption of "Mediation – Theory and Practice" will be granted to applicants who hold the "Certificate of Professional Mediation Training" awarded by HKMAAC.

Applicants who possess equivalent qualifications from other reputable local or overseas institutions or professional bodies of comparable standing may also be considered on an individual basis.

A request for exemption must be made in the programme application and accompanied by all relevant supporting documentation.

Application and Commencement

Commencement	October 2017	Classes	ADR	Wednesday evening
			MTP	Saturday afternoon
			APT	Saturday afternoon
		Venue	CityU campus or other designated venues in Kowloon Tong	

(CityU SCOPE reserves the right to change the schedule)

Fees

Application Fee : **HK\$160** payable upon application

Programme Fee : **HK\$28,000** (Full programme)

HK\$22,400* (ADR & APT)

** For those applicants who have been granted an exemption on "Mediation – Theory and Practice".*

Tuition fee covers all the course materials and assessments (including the Mediator Qualifying Examination (MQE)) for the programme. Fees paid are non-refundable and non-transferrable, except for unsuccessful application.

Application Procedures

Application forms are obtainable from CityU-SCOPE learning centres or from our website: www.cityu.edu.hk/ce/adrm/app_form

A completed application form, together with the following required supporting document, should be sent to CityU SCOPE:

1. Copies of academic certificates and transcripts and/or relevant professional qualifications in support of your application.
2. Application fee (**HK\$160**) and programme fee (**HK\$28,000 / HK\$22,400***) in the form of two crossed cheques or cashier's cheques made payable to "City University of Hong Kong".

Selection and Result Notification

The School will make selection on the basis of the information provided in the application form, academic and professional qualifications and work experience. All applicants will be informed of the application results by email.

Enquiries

School of Continuing and Professional Education (CityU-SCOPE)

Location : LG/F, Academic Exchange Building, City University of Hong Kong, Tat Chee Avenue, Kowloon, Hong Kong

Tel : 3442 2090 / 3442 5806

Fax: 3442 0399

Email: team2@scope.edu

Website : www.cityu.edu.hk/ce/adrm